



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application notice cannot proceed.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name: BRASHFIELD ESTATE

Address 1: SKIMMINGDISH LANE

Address 2: CAVERSFIELD

Address 3:

Town: BICESTER

County: OXON

Postcode (if known): OX27

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

Long row of trees just inside the hedge along Skimmingdish Lane on the Brashfield Housing Estate.

4. Trees Ownership

Is the applicant the owner of the tree(s): Yes No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name: COMMITTEE LTD

Company (optional): CAVERSFIELD MANAGEMENT

Unit: House number: House suffix:

House name:

Address 1: MARKET SQ.

Address 2:

Address 3:

Town: BICESTER

County: OXON

Country:

Postcode: OX26 6AD

Telephone numbers

Country code: National number: Extension number:

[Redacted telephone numbers]

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5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No

Are you wishing to carry out works to tree(s) in a conservation area? Yes No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

[Empty box for TPO details]

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

We have a number of very mature trees along (and within!) the hedge. More recently (last 10 years) some extra trees have been planted that are now proving to be a nuisance (crab apples on the path) or are growing away from the hedge and the mature trees trying to get to the light. These trees are all planted 3-4' away from the hedge, closer to

7. Identification Of Tree(s) And Description Of Works continued ...

the path and the houses.
We would like to cut down to recent additions to gain some more daylight for the houses along the hedge, as well as reduce the slippery mess on the path along the hedge.

There are also some of the older large trees that have either got dead wood on them or are still overhanging paths, gardens + properties. These we would like to give some individual attention.

I have enclosed a map and a list of the trees and what we would like permission for.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

Yes

No

If Yes, please provide details of the name, relationship and role

I am the elected chairperson of the Casensfield Management Committee which manages the Breshfield Estate

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

[Signature]

Or signed - Agent:

[Signature]

Date (DD/MM/YYYY):

30/10/15

(This date must not be before the date of sending or hand-delivery of the form)

13. Agent Contact Details

Telephone numbers

Country code: National number: Extensor number:

[Country code] [National number] [Extensor number]

Country code: Mobile number (optional):

[Country code] [Mobile number (optional)]

Country code: Fax number (optional):

[Country code] [Fax number (optional)]

Email address (optional):

[Email address (optional)]

by fax or e-mail the LPA may communicate with you in the same manner.

TREES ALONG THE HEDGE (SOME IN THE HEDGE) AT SKIMMINGDISH LANE. PLEASE REFER TO THE DRAWING TO MATCH NUMBERS BELOW TO THE RELEVANT TREES.

- 1 PRUNUS
- 2 MALUS
1. ELDER
2. MALUS
3. MALUS
4. MAPLE
5. LABURNUM
6. PRUNUS
7. MALUS
8. NORWAY MAPLE
9. FIELD MAPLE
10. SILVER BIRCH
11. LABURNUM
12. BEECH TREE
13. SILVER BIRCH
14. FIELD MAPLE
15. NORWAY MAPLE
16. NORWAY MAPLE
17. PINE TREE
18. PINE TREE
19. PINE TREE

NUMBER ~~1~~, 2, 3, 4, 5, 8, 9, 11, 12, 14, 15, 16 ARE ALL TREES THAT WERE PLANTED IN THE LAST 10 YEARS, FORWARD FROM THE HEDGE ROW AND THE VERY MATURE OLD TREES IN AND ALONG THE HEDGE ROW. THESE TREES ARE LEANING TOWARDS THE PATH AND THE PROPERTIES ALONG THE PATH IN THEIR EFFORT TO GET TO THE SUNLIGHT AS THEY ARE ALL UNDERNEATH THE CANOPIES OF THE MUCH LARGER MATURE TREES. SOME ARE ALSO DROPPING CRAB APPLES ON THE PATH. IT IS MAKING THE PATH VERY SLIPPERY WITH THE FRUIT AND LEAVES. WE WOULD LIKE TO HAVE THESE TREES CUT DOWN ALTOGETHER TO RELIEVE THIS SITUATION.

NUMBER 3, 6, 10 ARE MESSY WITH LOTS OF BRANCHES FROM GROUND LEVEL, GROWING WITHIN THE HEDGE. WE WOULD LIKE TO TRIM THEM DOWN TO HEDGE HEIGHT.

NUMBER 7 AND 13 WE WOULD LIKE TO HAVE THE DEAD WOOD TRIMMED DOWN.

NO 17 AND 18 ARE ABSOLUTELY MASSIVE TREES AND WE WOULD LIKE TO BE ABLE TO HAVE THEM CROWN CLEANED, THINNED OUT AND TRIMMED AWAY FROM THE ADJOINING PROPERTIES.

NO 19, 20 AND 21 THESE TREES NEED DEAD WOOD REMOVING AND A CROWN LIFT AND NO 19 IS REALLY SO UNEVEN (DO TO TRIMMING BACK IN THE PAST) AND LEANING OVER TO GET TO SOME LIGHT THAT WE WOULD LIKE TO HAVE IT CUT DOWN.

ALL THIS WOULD STILL LEAVE US WITH A SUBSTANTIAL AMOUNT OF VERY MATURE TREES ALONG SKIMMINGDISH LANE.