

## Welcome Pack – NW Bicester

About the development					
Suggested content	Responsible for content	Existing or new content	Tenure blind?	Format	Timescales
<b>Useful numbers</b> (to include in an internal and external emergency contacts - Customer Services/ Repairs/ SSE/fibre options)	Development/ Sales/ Silver	Existing – will need to be adapted	Yes	Written/ Shimmy	
<b>The vision</b> <ul style="list-style-type: none"> <li>• Visions and values – One Planet/ Green Charter/ IMB</li> <li>• Exemplar plan and master plan - Phases – include drawings, construction plans, site safety</li> <li>• Monitoring requirements</li> <li>• Visitors</li> </ul>	Development Louise	New content	Yes	Film – Green Charter/ Vision	
<b>Estate regulations – responsibilities and obligations</b>	Ausilia	New content	Yes	Written/ Shimmy	
<b>Communal Green Spaces (Overall vision i.e. wildflowers, park ranger)</b> <ul style="list-style-type: none"> <li>• Just Ask – management standards</li> <li>• Allotments</li> <li>• Orchards</li> <li>• Herb boxes/ edible streets</li> <li>• BBQs</li> <li>• Composting and wormery</li> <li>• Protected wildlife</li> </ul>	Just Ask	New content	Yes	Written/ part of Green Charter video	
<b>Public transport</b> <ul style="list-style-type: none"> <li>• Overall vision</li> <li>• Travel coordinator</li> <li>• Car club</li> <li>• Dial a ride bus service</li> <li>• Cycle routes and incentives</li> <li>• Train stations</li> </ul>	Travel coordinator/ Development Steve / Louise with: Go ride Electric car incentives partner Car Club Provider Hyder Bicester Vision re: network rail	New content	Yes	Written/ Shimmy	
<b>Local amenities and services</b> <ul style="list-style-type: none"> <li>• Exemplar Local Centre – including business centre</li> <li>• Schools, shops, GPs, local groups etc.</li> </ul>	Development/ Community Investment Louise with: SQW and Mason & Williams	Existing – will need to be adapted	Yes	Written/ Shimmy *Will need to be added to as development grows*	
<b>Communal Systems</b> <ul style="list-style-type: none"> <li>• Energy centre</li> <li>• Fibre options</li> <li>• Entry system</li> </ul>	Development Tim with: SSE Fibre Options Willmott Dixon	Existing – will need to be adapted	Yes	Written/ Shimmy	
<b>Community Development Strategy</b> <ul style="list-style-type: none"> <li>• To include Community Centre, volunteering opportunities, community centre, IMB</li> </ul>	Community Investment	New content	Yes	Written/ Shimmy	
<b>Internal communal cleaning (for flats)</b>	Just Ask/ estate services	New content	No – just flats	Written	

About your eco home					
Suggested content	Responsible for content	Existing or new content	Tenure blind?	Format	Timescales
<b>Looking after your eco home</b> <ul style="list-style-type: none"> <li>Drying out and condensation</li> <li>Fixtures and fittings, including finishes</li> <li>DIY – to include any do's and don'ts</li> <li>Insurance</li> </ul>	Development/ Sales Tim with: Willmott Dixon BioRegional	Existing	No - amended for different tenures	Video	
<b>Energy</b> <ul style="list-style-type: none"> <li>Utilities and metering</li> <li>Supplier</li> <li>Reducing water etc. - hints and tips</li> <li>Home settings</li> <li>Ventilation</li> <li>Maintenance of system</li> </ul>	Development Tim with: Willmott Dixon SSE	Existing – adapted	Yes	Video	
<b>Other systems</b> <ul style="list-style-type: none"> <li>TV</li> <li>Internet</li> <li>Shimmy</li> </ul>	Development Tim and Louise with Fibre Options Carnego	New	Yes	Video/ written	
<b>Aftercare and repairs</b>	Quality and aftercare Repairs	Existing – adapted	No - amended for different tenures	Written	
<b>Fire Strategy</b>	Housing Management	Existing – adapted	Yes	Written	
<b>Sustainable living</b> To include: <ul style="list-style-type: none"> <li>Green Roofs – what to expect, maintenance notes</li> <li>Climate change</li> </ul>	Development with: BioRegional Green roof supplier	New	No - amended for different tenures	Written	
<b>Refuse and Recycling</b> <ul style="list-style-type: none"> <li>Composting</li> <li>Reduce, reuse, repair</li> <li>Recycling collection points and dates</li> <li>Waste collection</li> </ul>	Just Ask/estate services Louise / Tim with: Bicester Green reuse Centre CDC recycling and refuse	Existing – adapted	Yes	Video/ written/ Shimmy	
<b>Gardens</b> To include: <ul style="list-style-type: none"> <li>Fruit trees</li> <li>Balconies and terraces</li> </ul>	Just Ask/ estate services	New	No - Needs to be amended for different tenures	Video/ written	
<b>Personal transport</b> <ul style="list-style-type: none"> <li>Parking</li> <li>Electric vehicles and charging, electric car fleet and incentives</li> <li>Bikes</li> <li>Reducing car use</li> </ul>	Development Tim / Steve / Louise with: Electric car incentives partner BioRegional	New	Yes	Written	