

Public Protection & Development Management

Bodicote House, Bodicote, Banbury, Oxfordshire, OX15 4AA

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Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applic	ant Name and Address	2. Agent Nam	e and Address
Title:	MRS First name: SUSAN	Title:	First name:
Last name:	DIKON	Last name:	
Company (optional):		Company (optional):	
Unit:	House number: 9 House suffix:	Unit:	House number:
House name:	PENN HOUSE	House name:	
Address 1:	WALFORD ROAD	Address 1:	
Address 2:	SIBFORD FERRIS	Address 2:	
Address 3:		Address 3:	
Town:	BANBURY	Town:	1
County:	Ox GORD SHIRE	County:	
Country:	Cuard us	Country:	
Postcode:	OXIS SOL	Postcode:	

Title:	First name:
Last name:	
Company (optional):	
Unit:	House number: House suffix:
House name:	
Address 1:	N.
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Trees Location	3. Trees Location 4. Trees Ownership				
If all trees stand at the address shown in Question 1, go to Que 4. Otherwise, please provide the full address/location of the sit where the tree(s) stand (including full postcode where availab	te III if 'No' please provide the address of the				
Unit: House House suffix:	Title: First name:				
House name:	Last name:				
Address 1:	(optional):				
Address 2:	Unit: number: suffix:				
Address 3:	name:				
	Address 1:				
Town:	Address 2:				
County: Postcode	Address 3:				
(if known):	Town:				
If the location is unclear or there is not a full postal address, eit describe as clearly as possible where it is (for example, 'Land to					
rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') provide an Ordnance Survey grid reference:					
Description:	Postcode:				
	Telephone numbers Extension Country code: National number: number:				
	rational number.				
	Country code: Mobile number (optional):				
	Country code: Fax number (optional):				
	Email address (optional):				
5. What Are You Applying For?	6. Tree Preservation Order Details				
	If you know which TPO protects the tree(s), enter its title or number				
Are you seeking consent for works to tree(s) Yes subject to a TPO?	to not known (no TPO)				
Are you wishing to carry out works to tree(s) in a conservation area?	No 72 - TPO 22/2011				
7. Identification Of Tree(s) And Description Of W	orks				
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes). Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant. E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.					
TI Beech - Crown THIN 20%, CLEANOUT LIFT CROWN BY REMOVING LOWEST 6 BRANCHES					
LESS THA	o somm. Alameter				
TZ ASH - CROWN THIN 20% LIFT CROWN - REMOVE LOWEST & BRANCHES LESS THAT					
SO MM DIAMETER					

7. Identification Of Tree(s) And Description Of Works continued					
The work is required to					
a) provide better definition and shape to the trees b) improve light available to assist other vegetation in garden					
9					
8. Trees - Additional Information					
Additional information may be attached to electronic communications or provided separa	tely in paper f	format.			
For all trees A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer. For works to trees covered by a TPO					
Please indicate whether the reasons for carrying out the proposed works include any of the follownust be accompanied by the necessary evidence to support your proposals. (See guidance note	wing. It so, you es for further de	ur application etails)			
 Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall: Yes No 					
2. Alleged damage to property - e.g. subsidence or damage to drains or drives. If YES, you are required to provide for:					
Subsidence A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.					
Other structural damage (e.g. drains, walls and hard surfaces) Written technical evidence from an appropriate expert, including description of damage and possible solutions.					
Documents and plans (for any tree) Are you providing separate information (e.g. an additional schedule of work for Question 7)?	┌ Yes	I ✓ No			
If YES, please provide the reference numbers of plans, documents, professional reports, photogr If they are being provided separately from this form, please detail how they are being submitted	aphs etc in sup 1.	pport of your application.			
E.					

9. Authority Employee / Member								
With respect to the Authority, I am:								
(a) a member of staff (c) related to a member of sta		Do any of these statements apply to you?						
(b) an elected member (d) related to an elected mem	Yes No							
If Yes, please provide details of the name, relationship and	l role							
		V 1						
10. Application For Tree Works - Checklist								
Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section								
but it may help you to submit a valid form. Sketch Plan								
A sketch plan showing the location of all trees (see For all trees	Questio	in 8)						
(see Question 7)								
 Clear identification of the trees concerned 		P						
 A full and clear specification of the works to be car 	riad out							
A full and clear specification of the works to be car	ried out							
For works to trees protected by a TPO (see Question 7)								
Have you:								
• stated reasons for the proposed works?								
 provided evidence in support of the stated reasons? in particular: if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. in respect of other structural damage - written technical evidence 								
included all other information listed in Question 8?		₹						
11. Declaration - Trees I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the Or signed - Agent: Date (DD/IVIIVI) Or signed - Agent:								
1;		13. Agent Contact Details						
Te								
	ion	Telephone numbers Extension						
C ₋	er:	Country code: National number: number:						
	- 11							
G		Country code: Mobile number (optional):						
	i	Mobile Hornoel (optional):						
C C								
		Country code: Fax number (optional):						
E ₁		Email address (optional):						
		(optional)						
<u></u>	رلے							
El ₁	mail th	e LPA may communicate with you in the same manner.						
(P		,						