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| **Environment**  |  |
| **Ed Potter – Assistant Director, Environmental Services** |
|  | Kirsty ButtleClerk to Sibford Ferris PC74 Beaulieu CloseBanburyOxfordshireOX16 4FQ |  | Bodicote HouseBodicoteBanburyOxfordshireOX15 4AAwww.cherwell.gov.uk |
| Please ask for: | ***Caroline Morrey*** | Direct Dial: |  |
| Email: | ***tree.enquiries@cherwell-dc.gov.uk*** | Our Ref: | ***23/02401/TCA*** |

25th September 2023

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING ACT 1990**

**‘NOTICE OF INTENT’ TO UNDERTAKE WORKS TO TREE(S) IN A CONSERVATION AREA**

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| **Notification Ref No.:** | 23/02401/TCA |
| **Owner’s Name:** | Susan Dixon |
| **Proposal:** | T2 x Beech - Reduce by 2 metres |
| **Location:** | Penn House, 9 Walford Road, Sibford Ferris, OX15 5BL |
| **Parish(es):** | Sibford Ferris  |
| **Expected Decision Level:** |  |

I enclose a copy of the above application, which was registered on 12 September 2023 and is currently being considered by the District Council. If you have received this via email please see our Online Register for details of the application at https://planningregister.cherwell.gov.uk/. The terms and conditions, along with information on how to use this service can be found at <https://www.cherwell.gov.uk/downloads/download/20/privacy-policy-and-terms-and-conditions-of-use>. If you wish to receive these consultations via email in future, please send your request to the above email address.

I should be grateful if you would let me have your observations on this application by 16 October 2023 at the latest. Please complete and return the attached proforma, or submit them online by using the following unique link:

[**https://planningregister.cherwell.gov.uk/planning/Display/23/02401/TCA?cuuid=634061D6-FB2A-4FB4-B8AB-4C155262EE4A**](https://planningregister.cherwell.gov.uk/planning/Display/23/02401/TCA?cuuid=634061D6-FB2A-4FB4-B8AB-4C155262EE4A)

Any observations received after this date may fail to be considered by the Council in determining the application. A copy of the decision notice will be sent to you in due course.

If you have any queries regarding the application or have any difficulties in responding within the consultation period, please contact **Caroline Morrey** on tree.enquiries@cherwell-dc.gov.uk, quoting the application reference number.

Yours sincerely

Ed Potter, Assistant Director, Environmental Services

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| **TOWN AND COUNTRY PLANNING ACT 1990****CONSULTATION – NOTICE OF INTENT** | **CHERWELL DISTRICT COUNCIL** |
| **Case officer: Caroline Morrey** | **Date:** 25 September 2023 |

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| **Notification Ref No.:** | 23/02401/TCA |
| **Owner’s Name:** | Susan Dixon |
| **Proposal:** | T2 x Beech - Reduce by 2 metres |
| **Location:** | Penn House, 9 Walford Road, Sibford Ferris, OX15 5BL |
| **Parish(es):** | Sibford Ferris |
| **Expected Decision Level:** |  |

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| Please complete ONE of the following sections and return to Street Scene and Landscape Services, Cherwell District Council, Bodicote House, Bodicote, OX15 4AA by 16 October 2023 at the latest: |
| 1. The Town/Parish Council wishes state the following comments and observations regarding the above notice: |
| 2. The Town/Parish Council has no further comments or observations regarding the above notice. |

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| --- | --- | --- |
| Signed: |  | Clerk/Correspondent. |
|  |
| On behalf of:  | Sibford Ferris |  | Date: |  |