



**WILLIAM GREEN**  
ARCHITECTS

20 May 2022

**PROJECT 21310**

**HOUSEHOLDER PLANNING APPLICATION FOR A PROPOSED TWO STOREY EXTENSION AND ASSOCIATED WORKS AT HANDY WATER HOUSE, POUND LANE, SIBFORD GOWER, OX15 5AE**

**DEAR SIR/MADAM**

Cherwell District  
Council Planning  
Department  
Bodicote House  
Banbury  
Oxfordshire  
OX15 4AA

We are pleased to enclose the following information, backing the above application: (Electronic copies provided)

1. A Householder Planning Application Form.
2. Certificate A duly completed and signed.
3. Stage 3 - Planning Drawings as per the enclosed Drawing Issue Sheet.
4. Planning application fee paid via nominated email.

We trust that the supplied information meets your local and national planning requirements allowing this application to be registered in a timely manner. If, any additional information is however required to assist you in registering or coming to a decision on this application please contact us at your earliest convenience to allow us to accommodate your request.

**YOUR SINCERELY,**



**THOMAS JARMAN**  
Practice Manager