

Planning and Development  
Cherwell District Council  
Bodicote House  
Bodicote  
Banbury  
OX15 4AA

17 February 2021

Dear Sir/Madam

**Planning Portal Ref: PP-09533403**

**Conversion of garage building and construction of a single storey extension, to form a granny annexe at Carters Yard, Sibford Gower, OX15 5RW**

I refer to the recent pre-application advice provided by Gemma Magnusson (references 20/02220/PREAPP and 20/02972/PREAPP).

This letter accompanies the submission of a householder application for planning permission for the above development, submitted on behalf of Mr and Mrs M Bannister. The application comprises the following:

- Application Form
- Planning and Design and Access Statement dated 17 February 2021
- Heritage Statement dated 17 February 2021
- Drawing 20-002-01 Site Location Plan
- Drawing 20-002-02 Site Survey Plan
- Drawing 20-002-03 Survey Plans and Elevations
- Drawing 20-002-06B Sketch Scheme 2
- Drawing 20-002-07B Sketch Site Plan 2

Should you require any further information please do not hesitate to contact me.

Yours faithfully

Steve Bromley  
Director, Bromley Planning Limited