

# Planning and Development

David Peckford, Assistant Director – Planning and Development



**Cherwell**  
DISTRICT COUNCIL  
NORTH OXFORDSHIRE

Rectory Homes Ltd  
Mr Steven Kerry  
Rectory House  
Thame Road  
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HP17 8DA

Bodicote House  
Bodicote  
Banbury  
Oxfordshire  
OX15 4AA

[www.cherwell.gov.uk](http://www.cherwell.gov.uk)

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Please ask for: **Simone Neat**  
Email: **[simone.neat@cherwell-dc.gov.uk](mailto:simone.neat@cherwell-dc.gov.uk)**

Direct Dial: **01295 221756**  
Our Ref: **19/02948/F**

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9th January 2020

Dear Sir/Madam,

## **TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) Invalid Application**

**Application No.:** 19/02948/F

**Applicant's Name:** Rectory Homes Ltd

**Proposal:** Erection of 10 No two storey residential dwellings with access off South Side including a new pedestrian footway, parking and garaging, landscaping and all enabling and ancillary works

**Location:** Land To The South And Adj To, South Side, Steeple Aston

**Parish(es):** Steeple Aston

I have examined your application to see whether the information and plans meet the necessary statutory requirements and regret to inform you that I am unable to register and process your application for the reasons set out below. Until these matters have been satisfactorily resolved, your application cannot be formally registered. If the reason for invalidity includes fee payment you can do this online at <https://www.cherwell.gov.uk/pay>. If you pay by BACS transfer, please contact us to let us know this has been done and use the application reference number when paying.

### **Items required for us to validate your application**

- Please re-submit Drawing number P.224.4B.DH.1795 (1220) - Plot 1 and 3 plans and elevations - as a small window to the upstairs en-suite has been indicated on the floor plans to the rear first floor but this window is not indicated on the rear first floor elevation.

The statutory period within which the Council is required to determine the application will not commence until your application has been registered. You will therefore appreciate the importance of dealing with these outstanding matters and providing the required information as soon as possible.

If the required information is not received within a month of the date of this letter, we will assume you no longer wish to proceed with the application and return it to you. Any fee paid will also be refunded at this time.

**If you originally submitted the application via the planning portal, please do not send the amendments via the planning portal as this resubmits the entire application and does not highlight the amendments. If you wish to submit the documentation electronically, please email it to [planning@cherwell-dc.gov.uk](mailto:planning@cherwell-dc.gov.uk) quoting the planning portal reference number.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'D.P.', with a stylized flourish at the end.

David Peckford  
Assistant Director – Planning and Development