

## Rachel Tibbetts

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**From:** Matthew Chadwick  
**Sent:** 20 August 2020 11:10  
**To:** DC Support  
**Subject:** FW: RE: 20/01747/F

**Matthew Chadwick** BA(Hons) MSc  
**Principal Planning Officer – General Developments Planning Team**  
Development Management  
Place and Growth Directorate  
Cherwell District Council  
Direct Dial: 01295 753754

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<https://planningregister.cherwell.gov.uk/>

My usual working hours are: Monday to Friday, 8:30am to 5:00pm.

**Coronavirus (COVID-19):** In response to the latest Government guidance and until further notice, the Planning Service has been set up to work remotely, from home. Customers are asked not to come to Bodicote House but instead to phone or email the Planning Service on 01295 227006: [planning@cherwell-dc.gov.uk](mailto:planning@cherwell-dc.gov.uk). For the latest information about how the Planning Service is impacted by COVID-19, please check the website: [www.cherwell-dc.gov.uk](http://www.cherwell-dc.gov.uk).

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**From:** Jan Southgate <Jan.Southgate@Cherwell-DC.gov.uk>  
**Sent:** 18 August 2020 08:31  
**To:** Matthew Chadwick <Matthew.Chadwick@Cherwell-DC.gov.uk>  
**Subject:** RE: 20/01747/F

Matthew

My only comment on this application is that it would require a Caravan site License if the planning is approved. This can be applied for by contacting the Council's Licensing team.

Regards

**Jan Southgate**  
**Environmental Health Officer**  
Cherwell District Council  
Direct Tel: 01295 227906  
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