

Application for a Lawful Development Certificate for a Proposed use or development.  
Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and  
Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

## 2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="OX5 3HA"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

Are you an agent acting on behalf of the applicant?

Yes  No

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

Yes  No

Does the proposal consist of, or include, a change of use of the land or building(s)?

Yes  No

Has the proposal been started?

Yes  No

## 5. Grounds for Application

### Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

I believe that the installation of Solar panels comes within the General Permitted Development Order 2015, as long as it follows the detailed guidelines.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

If you consider the existing or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended) state which one:

D1 - Non-residential institutions

### Information about the proposed use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

Is the proposed operation or use

Permanent  Temporary

If Temporary please give details

Solar panels do not constitute a permanent structure

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

I believe that our design meets the conditions:

- Equipment should be sited, so far as is practicable, to minimise the effect on the external appearance of the building and the amenity of the area.
- When no longer needed the equipment should be removed as soon as reasonably practicable.

All the following limits must be met:

- Solar panels installed on a wall or a pitched roof should project no more than 200mm from the wall surface or roof slope.
- Where panels are installed on a flat roof the highest part of the equipment should not be more than one metre above the highest part of the roof (excluding the chimney).
- Equipment mounted on a roof must not be within one metre of the external edge of that roof.
- Equipment mounted on a wall must not be within one metre of a junction of that wall with another wall or with the roof of the building.
- The panels must not be installed on a listed building or on a building that is within the grounds of a listed building, or on a site designated as a scheduled monument.
- If the building is on Article 2(3) designated land\* the equipment must not be installed on a wall or a roof slope which fronts a highway.

## 5. Grounds for Application

If the equipment is on the roof of the building the capacity for generation of electricity across the whole of the site cannot exceed 1 megawatt.

## 6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- The agent  
 The applicant  
 Other person

## 7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

The installation of Solar panels legislation in the General Permitted Development Order 2015 does not appear to preclude unlisted buildings within either Conservation Areas (Article 2(3) land) or buildings within Listed Parks and Gardens. The advice then lists the conditions given above.

## 8. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.  Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 9. Interest in the Land

Please state the applicant's interest in the land

- a) Owner  
 b) Lessee  
 c) Occupier  
 d) Other

If Other, please give the names and addresses of anyone who has an interest in the land and state the nature of their interest (if known)

The applicant is a member of the Village Hall Management Committee, with the brief of maintaining and enhancing the Village Hall's Eco Centre status. The Village Hall sits on land leased by Kirtlington Parish Council from Kirtlington Estate.

Have they been informed of the application?  Yes  No

## 10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

13/12/2018