

Cedar Court
Water Lane
STEEPLE ASTON

25th January 2016

Public Protection and Development Management
Cherwell District Council
Bodicote House
Bodicote
BANBURY
OX15 4AA



Dear Sir/Madam,

PROPOSED TREE WORKS AT THE ABOVE ADDRESS

Please find attached an application for tree works in respect of the above address. We also enclose an outline plan of the garden and the trees. For interest only we have marked in pen the location of the trees (smaller ornamental trees) we have planted since arriving here.

In this application we are applying basically to continue our maintenance programme of the 27 mature trees in our garden. The sycamores were badly crowned 25 years ago well before we arrived and as a result now have a lot of unsafe top growth and some rotting at the point where they were lopped at that time. Our expert tree surgeon will investigate the state of these trees and we hope to be able to proceed with any necessary work.

For this year he has already advised us that the smaller very poorly sycamore tree T14 (which has no crown) needs to be felled. As can be seen from the plan it is located very close to two more sycamore trees both of which have crowns. We are therefore applying for this to be felled.

The beech tree adjacent to the house - T25 - needs the crown raising and some branches trimmed for which we are also applying.

I hope very much that you will allow us to undertake this work.

May we assure you as ever that we love trees and would not undertake any work which we did not think was necessary.

Yours faithfully

Jennifer Beesley

From: [REDACTED]
Sent: 20 January 2016 12:08
To: Jennifer Beesley
Subject: Re: Application for Tree Works - Cedar Court, Water Lane, Steeple Aston
Categories: Trees

Dear Ms Beesley

Thankyou for your email concerning beech tree T25 at Cedar Court, Water Lane, Steeple Aston.

There will be very little lifting of the crown. There are a few smaller branches quite low on the trunk which have grown very long and straight. These we would like to remove. Our estimate is that less than 10% of the tree will be affected, it will be more like 5%.

I hope that this answers your question

With thanks

Best wishes

Martin dale

On 27 Jan 2016, at 15:24, Jennifer Beesley <Jennifer.Beesley@Cherwell-DC.gov.uk> wrote:

Dear Mr Dale

Thank you for submitting your application for tree works.

In order to process the application, please confirm in writing (by return email) the following:

T25 x Beech - the amount in metres or % the tree is to be Crown lifted

Once I receive confirmation, the application will be registered.

Thank you.

Regards
Jennifer

Jennifer Beesley
Administrative Officer
Environmental Services
Direct Dial: 01295 221916
Internal Extension: 7025
<mailto:jennifer.beesley@cherwell-dc.gov.uk>
www.cherwell.gov.uk

Did you know Cherwell carries out MOT's for local residents and businesses?
Book online www.cherwell.gov.uk/motbookings or call us on 01295 221916



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MR	First name:	MARTIN		
Last name:	DALE				
Company (optional):	N/A				
Unit:	N/A	House number:	N/A	House suffix:	N/A
House name:	CEDAR COURT				
Address 1:	WATER LANE				
Address 2:					
Address 3:					
Town:	STEEPLE ASTON				
County:	OXFORDSHIRE				
Country:	UNITED KINGDOM				
Postcode:	OX25 4SB				

2. Agent Name and Address

Title:		First name:			
Last name:					
Company (optional):					
Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Country:					
Postcode:					

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full post code where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): Yes No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No

Are you wishing to carry out work to tree(s) in a conservation area? Yes No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
Eg. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

PLEASE ^{FIND/SEE} ACCOMPANYING LETTER AND PLAN

THE BASIC OUTLINE OF THE APPLICATION IS TO ALLOW US TO CARRY OUT PRUNING & CROWN MAINTENANCE PLUS TO FELL ONE TREE - LABELLED T14 ON THE PLAN.

7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees- Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence
A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)
Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

PLEASE FIND LETTER AND PLAN ATTACHED TO THIS FORM.

9. Authority Employee/ Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

- Yes No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the

Or signed - Agent:

25/1/2016

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

T	Extension number:
C	<input style="width: 80%;" type="text"/>
[
C	
C	
E	
E	ret

13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Country code:	Mobile number (optional):	
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	
Country code:	Fax number (optional):	
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	
Email address (optional):		
<input style="width: 95%;" type="text"/>		

/ fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)